

June 1, 2004

Adult Mental Retardation Services
FY '04
Revenue Reduction

Check Reimbursement Instructions

One option for Providers to achieve their targeted revenue reduction for State Fiscal Year 2004 is to reimburse the Department of Behavioral and Developmental Services by check. For Providers who choose this option for payment in full or in part, the Provider should have signed an Agreement to do so and already returned that Agreement to the local Regional Office. Previous instructions have indicated that BDS will receive checks **between June 1 and June 14, 2004 ONLY.**

Checks should be made payable to **Treasurer, State of Maine** and sent to:

Catherine Bonner
Department of Behavioral and Developmental Services
SHS #40
Augusta, ME 04333